

**TENANT APPLICATION FORM**  
**“Residential Letting”**

To ensure that your application is dealt with effectively please ensure all parts of this application is filled in.

Property Applied for: .....

Date.....

Desired Commencement date ..... Length of Tenancy required .....

**NAME AND ADDRESS OF APPLICANT**

Mr/Mrs/Ms/Miss Surname ..... First Name(s) .....

Current Address .....

Current Telephone no. (home).....(work).....(mobile).....

Number of children (if any) that will be residing with you:..... Children’s Ages: .....

Are you married, single, divorced or separated: ..... Pets (if any) .....

Date of Birth ..... Are you a smoker/non smoker .....

Have you ever rented before YES/NO ..... No of people in total that will be living in the property: .....

NI Number .....

**PRESENT OR PREVIOUS TENANCY (IF YOU HAVE RENTED BEFORE)**

Landlord/Agency name .....

Landlord/Agency Address: .....

Contact Telephone number: .....

Period of tenancy ..... Rent Payable .....

Are there or have there ever been rent arrears? .....

Please state amount of arrears if any .....

Reason for moving .....

**EMPLOYMENT DETAILS:**

Employed/Unemployed

If employed:

Name and address of employer .....

Position held by you ..... Date employment commenced .....

Full time or part time ..... Is this employment Permanent/Temporary

**STUDENTS**

College/University Address .....

Faculty and course taken ..... Year .....

**PARENTS/NEXT OF KIN (IN CASE OF EMERGENCY)**

Name(s) .....

Address .....

Telephone number .....

**BANK DETAILS (CURRENT ACCOUNT)**

Name and address of bank/building society .....

.....

Account Number ..... Sort Code .....

Account holders name .....

**REFERENCES**

Name and address of Reference 1 .....

.....

Relationship to you ..... Contact telephone number .....

Name and address of Reference 2 .....

.....

Relationship to you ..... Contact Telephone number .....

**GUARANTOR** (If your application is successful your guarantor must be able to sign the lease upon commencement of the tenancy)

Name and address .....

..... Contact Telephone number .....

Employment details .....

.....

Relationship to you .....